



FEDERAL PUBLIC DEFENDER EASTERN DISTRICT OF ARKANSAS

POSITION ANNOUNCEMENT

Assistant Federal Public Defender, Trial Unit

The Federal Public Defender is accepting applications for an Assistant Federal Public Defender in the Trial Unit. This is a full-time position located in Little Rock, Arkansas. The Trial Unit represents indigent persons charged with criminal offenses in the United States District Court and provides appellate representation in the Eighth Circuit Court of Appeals. Applicants must have substantial criminal litigation experience, as well as excellent oral advocacy and solid legal research and writing skills. A working knowledge of the Federal Sentencing Guidelines is preferred. The selected applicant should expect to defend the full range of federal criminal offenses, including guns, drugs, child pornography, white collar, and immigration crimes. Travel is required for case work and training.

Applicants must be members in good standing of a state bar. Salary is commensurate with experience and education. The due date for applications is October 12th.

To apply: complete the AFD job application available at <http://are.fd.org>, and submit it to lisa_peters@fd.org, or mail the application to: 1401 West Capitol, Suite 490, Little Rock, AR, 72201.

*The Federal Public Defender is an equal opportunity employer.
Employment is subject to a satisfactory background investigation.*



APPLICATION
ASSISTANT FEDERAL PUBLIC DEFENDER
EASTERN DISTRICT OF ARKANSAS
LITTLE ROCK OFFICE

Please complete and submit this application to lisa_peters@fd.org, or mail the requisite materials to 1401 W Capitol Ave, Suite 490, Little Rock, AR 72201, by October 12, 2018. Use additional sheets if needed, and please print or type.

1. Full Name: _____

2. Office address and phone: _____

3. Residence address and phone: _____

4. E-mail address: _____

5. Length of residence in state: _____

6. Are you lawfully employable in the United States either by virtue of citizenship or by having federal authorization from the INS and the Labor Department? Yes____ No____

7. State your law school G.P.A _____

8. List the colleges, universities, and law schools attended, including dates, degrees earned, and major courses of study. _____

9. List any law-related honors, scholarships, prizes, or awards you have received

15. Please describe the nature and extent of your computer skills, including legal research.

16. State the number of cases you have tried to conclusion in courts of record during each of the years listed below, indicating whether you were sole, associate, or chief counsel:

<u>YEAR</u>	<u>NUMBER</u>	<u>POSITION</u>
2018	_____	_____
2017	_____	_____
2016	_____	_____
2015	_____	_____

18. Are you bilingual? Yes____ No____ If so, what languages do you speak?

19. Have you ever pleaded guilty/no contest or been convicted for violation of any federal, state, county, or municipal law? Yes____ No____ If so, please give details. Do not include minor traffic violations for which a fine of \$100 or less was imposed.

20. Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? Yes____ No____

If so, please give particulars. _____

21. Have you ever been disciplined, cautioned, or reprimanded for a breach of ethics or unprofessional conduct by any court or administrative agency, bar association, or other professional group? Yes____ No____

If so, please state when, by what body, for what conduct, and the outcome.

22. Have you filed appropriate tax returns as required by federal, state, local, and other government authorities for the past ten years? Yes____ No____

If not, please explain. _____

23. List all bar associations and legal societies of which you have been a member, giving the titles and dates of any office held. _____

24. Have you ever been discharged from a position or asked to resign under threat of discharge? Yes____ No____ If so, please explain. _____

25. State any additional education or other experiences you believe will assist you in performing the duties of this position. _____

26. Why do you want to work at the Federal Public Defender Office? _____

27. Please list your current - or most recent - annual salary or income: _____

28. What is your availability date? _____

29. Please attach a written sample of your work and a copy of your resume.

30. Please list three personal or professional references.

NAME & POSITION	ADDRESS & PHONE NUMBER
1	
2	
3	

CERTIFICATION

The information set forth in this job application is correct and complete.

DATE

SIGNATURE

THE ARKANSAS FEDERAL DEFENDER OFFICE IS AN
EQUAL OPPORTUNITY EMPLOYER